

Dudley Radio Car Club –

Privacy Policy (last updated 01/12/2017)

This is a statement of policy only. We may amend this policy at any time, at our absolute discretion.

What we need

Dudley Radio Car Club will be what is known as the “Controller” of the personal data you provide to us. We only collect basic personal data about you which does not include any special types of information. This does however include name, address, date of birth, phone number, BRCA number and email address.

Why we need it

We need to know your basic personal data in order to provide you with some or all of the following: club membership / online booking / updates on events you are attending at the club. We will not collect any personal data from you we do not need in order to provide and oversee these services to you.

What we do with it

All the personal data we process is processed only by the elected club committee in the UK. However for the purposes of IT hosting and maintenance this information is located on servers within the European Union and United States of America. No third parties have access to your personal data unless the law allows them to do so. We have a Data Protection regime in place to oversee the effective and secure processing of your personal data. More information can be found within our **Data Protection and Data Retention Policy**.

How long we keep it

After you cease to be a club member (December 31st each year) the only information we will retain is information for direct marketing purposes by the club if marketing consent has been obtained. This will be kept with us until you notify us that you no longer wish to receive this information. More information can be found within our data retention schedule found within our **Data Protection and Data Retention Policy**.

What we would also like to do with it

We would like to use your name and email address for marketing to inform you of club activities and offers. This information is not shared with third parties and you can unsubscribe at any time via email to (mydata@dudleyrc.club) or by letter to the club committee. We will only use your data in this manner if you have specifically opted in to do so.

What are your rights?

If at any point you believe the information we process on you is incorrect, you can request to see this information and even have it corrected or deleted (your right to be forgotten). If you wish to raise a complaint on how we have handled your personal data, you can contact the club committee who will investigate the matter and give you a response within one calendar month. If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner’s Office (ICO). To enquire about your data or make a subject access request, please email mydata@dudleyrc.club or write a letter to the club committee